

Call for Artists 2009-2010



Dear Artist:

The Community House of Arts in Ottawa is currently scheduling artists to teach workshops and classes for members of the community. We would love to have you be an addition to our teaching team!

CHAOS is now located at 529 Columbus for classes. We are looking for artists to teach in all mediums, to all age ranges! Additionally, we are looking for volunteers to assist with classes and help with committees!

Please fill out the form that follows and return it to CHAOS 529 Columbus Ottawa, IL 61350.

Considerations when planning....

Registration Fees: When determining your registration fees, please remember that we value your training, experience, and talents. Without you there would be no CHAOS! However, one of the primary goals of CHAOS is to make the art experiences financially accessible to the community. If you need help determining registration fees, please let us know!

Artist Stipend: Currently, we are splitting the registration fees 50/50 with the artists. However, we welcome your donation of time and materials as well!

Example: Single student registration for a 3 hour drama class=\$24.00.

Stipend to Artist: \$12.00; Stipend to CHAOS: \$12.00

Class Size: Please determine what your minimum registration requirement is, as well as your maximum class size. Consider the value of your time, as well as appropriate student/teacher ratio.

***Material Fees:** Please let us know what materials you need for your class, so that we may obtain them. If you would like to provide a kit of materials for your students to purchase, please let us know, and we can arrange for the students to pay the materials fee directly to you.

*We respectfully ask that the materials fee cover the actual cost of the materials only and that materials not be affiliated with any direct sales company.

Planning: We realize this may be the first time you are venturing to share your talents through teaching. If you would like, we are happy to guide you in your planning. In planning please consider the following items:

Three objectives you want your students to learn/understand about the class; the skill level of the class; the number and age of students included in the class; the hours or number of sessions needed to complete the class.

Finally, thank you for taking time to consider and plan a class at CHAOS! If we can be of any assistance in your planning, please contact Caryn Leake or Mary Olson at 815-433-ARTS (2787)



Application to teach a workshop/class for CHAOS 2009-2010

Please fill out the form completely. When applicable, please provide CHAOS with samples of your work in either digital or print format. (Photographs, writing samples, web links etc.) They may be Emailed to chaosarts@rocketmail.com or mailed in with a completed application. Performing artists, please provide a summary of your most recent work/performance experience. Please label your photos if you would like them returned. Once this is returned, someone will be in contact with you from CHAOS.

Name: _____

Address: _____

Zip: _____ Phone: _____ Cell: _____

Email: _____ Website: _____

Please describe workshop/class:

Objectives of the workshop/class:

- 1.
- 2.
- 3.

Materials Needed:

Class size min: _____ max: _____ Age range of students: _____

Skill level of class: Beginning Intermediate Advanced

Registration Fee per student: \$ _____

Duration of class and number of sessions: _____

Please list the dates and times you would most like to offer your classes: